



SIR ELLIS KADOORIE SECONDARY SCHOOL (WEST KOWLOON)

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Parents' Letter No. 15

16 July 2020

Dear Parent / Guardian,

Arrangements of Early Commencement of Summer Holiday, Discussion of Yearly Examination Papers and Supplementary Lessons, Issue of Yearly Examination Report and OLE Report, Results of Streaming of Classes, Student Textbooks, Literacy Pro Library, Summer Reading Programme and Special Arrangement for the First 3 Days in the Next Academic Year

Please be informed of the following matters:

1. Arrangement of Early Commencement of Summer Holiday

Following the announcement and guidelines given by Education Bureau (EDB) on 10 July 2020, S1 to S.2 students have started their summer holiday on 13 July 2020. The remaining three subjects which have not been examined yet will be exempted from this yearly examination. The examination marks of these three subjects will not be included in the grand total.

Considering that students need to select subjects and prepare for public examinations, S3 to S5 students can start the summer holiday when they have finished the examinations scheduled between 13 and 17 July 2020.

All students who have been absent from an examination must provide a valid reason in writing **before 22 July 2020**.

2. Discussion of Yearly Examination Papers and Supplementary Lessons

For the sake of minimizing the risk of infection, discussion of yearly examination papers and supplementary lessons will be arranged by using 'Zoom'. Please refer to the timetables and log in to 'Zoom' according to the schedules. (All S3-S5 students should have received their timetables on 15 July; S1-S2 students can get their timetables from eClass mailboxes). Should you encounter any technical difficulties, please approach our teachers i/c, **Mr Kwok Wai Man, Mr Li Ka Fai, Mr Lau Yik Hong** or technical support officers **Mr Amos Tang or Ms Yvonne Yen at 2576 1871**.

An instruction manual and a video demonstrating the steps of using 'Zoom' are also available on our school webpage for students' reference. You may also access to these resources on the following link or QR code: <https://www.youtube.com/watch?v=bgelijeVpA0>



3. Issue of Yearly Examination Report and OLE Report

The Yearly Examination Report and Other Learning Experience (OLE) Report will be issued to students by batches. Students should follow the schedule below to collect their reports. They should also empty their lockers and bring home their padlocks at the same time.

Schedule for collection of reports			
Time	4 August 2020	5 August 2020	6 August 2020
9:00 am – 12:30 pm	S.1	S.3	S.5
1:00 pm – 4:30 pm	S.2	S.4	

4. Results of Streaming of Classes

The results of the streaming of classes will be released on 31 July 2020 (Friday) for S.4 and 26 August 2020 (Wednesday) for all other levels. The class lists will be posted on the display boards in the foyer, and also on the school webpage.

5. Student Textbooks

The textbook list for 2020-2021 will be distributed to students before the summer holidays. It can also be downloaded from the school website.

T.H. Lee Book Co., Ltd will offer discounts and provide the sale of textbooks to students. The use of this service is entirely at the discretion of students and their parents. Students are at liberty to purchase their textbooks wherever they wish.

If parents choose to order textbooks from this company, advanced ordering of textbooks must be made through an 'Order Form'. Students who wish to make use of this service should place the completed Order Form in the '**COLLECTION BOX**' located at the school office (G/F) on or before **5:00 pm, 7 August 2020 (Fri)** for ordering or they may submit it to one of T.H. Lee's branches located at Jordan, Causeway Bay or Kwai Hing on or before 7 August 2020.

Parents may also order the textbooks by using the new online ordering service as stated in the ordering form. Students must use their own names, **student ID numbers** and **passwords** as printed on individual order forms.

Parents should pay and collect the textbooks at school on **26-8-2020 (Wed) from 9:00 am to 1:00 pm** or at the designated branch from **20 August 2020 (Thu) to 22 August 2020 (Sat)**. **The order will be cancelled if the books are not collected within 3 days.** Parents are advised to keep the receipts for future enquiries.

Important Dates:

Submission of Pre-order form	on or before 5:00 pm <u>7-8-2020 (updated)**</u> (at school office, G/F) (collection box)	on or before <u>7-8-2020</u> (during business hours at bookstores)
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Online ordering (if applicable)	on or before 7-8-2020 <u>(updated)**</u>	
Payment and Collection of textbooks (cash or EPS)	26-8-2020 9:00 am to 1:00 pm (at school)	20-8-2020 to 22-8-2020 (during business hours at designated branches)

Discounts Offer:

Pre-order	8%
Without Pre-order	5%

6. Literacy Pro Library Online Reading Platform for Students

In order to nurture students' interest and help them develop a reading habit from a young age so that they can develop their thinking skills and creativity through reading. A new online reading platform (Literacy Pro Library) is subscribed for students to derive pleasure and enjoyment from reading while enhancing further their reading abilities. A registered account with user ID and password will be sent to students via email (eClass), and they are encouraged to log in the account to enjoy reading anytime, especially during the **Summer Holiday**. Let's join hands to create a richer reading environment for our students.

7. Summer Reading Programme – “Gift Book Pilot Scheme (2020)”

In order to promote reading and encourage students to read in their leisure, the Education Bureau (EDB) has launched a “Gift Book Pilot Scheme” for all primary and secondary students in Hong Kong. Therefore, all students in our school from S1 to S5 will be gifted a book (in Chinese only) to read during their summer holidays. The books will be available to the students on the day they come to collect their report cards. It will be much appreciated if students value the initiative to inculcate a reading habit in them and finish reading the book during the summer holidays. Students are also required to complete a simple book report (template will be provided together with the book), which they need to submit to their class teacher in September when the school opens.

8. Special Arrangements for the First Three Days in the Next Academic Year (1, 2 and 3 September)

The new school year begins on 1 September 2020 and on the first three days of the new school term, there will be special arrangements for students' registration, class affairs and whole school activities. On these three days, school starts at 8:15 am and ends at 12:00 noon. All students are reminded to come back to school in proper summer uniform.

Parents are reminded to inform the school in writing if your child/ward will not be able to attend school at the beginning of the term.

Summer holiday has to commence early. Teachers and students will understandably be disappointed and feel helpless. Nevertheless, it is difficult to predict the development of the epidemic. We hope that students could take a chance to relax, remain healthy physically and mentally, as well as have some learning activities at home during the summer holiday. When the epidemic subsides, we shall welcome the new school year together. The Education Bureau will maintain close liaison with health experts and the school sector and, taking into account the development of the epidemic, finalise and announce the arrangements for the new school year as soon as possible.

Parents, guardians and students are kindly reminded to pay close attention to the school webpage and eClass Parent App regarding the announcement of the latest arrangement for the new school year.

I take this opportunity to wish you and your family good health and happiness.

Yours faithfully,

YEUNG KWONG Mong-ha
Principal

This Parents' Letter can be found on our school homepage (<http://www.seksswk.edu.hk/>) and eClass Parent App

官立嘉道理爵士中學 (西九龍)
二零一九至二零二零年度十五號家長信撮要(詳情請參閱英文版)

各位家長/監護人

**提早開始暑假安排、討論學年考試試卷及補課、派發學年考試成績表及其他學習經歷報告、
編班結果、訂購課本、圖書館網上閱讀平台、下學年開學首三天安排**

1. 提早開始暑假安排

教育局於 2020 年 7 月 10 日作出宣佈之後，中一及中二學生已於 2020 年 7 月 13 日開始放暑假，剩下還未進行考試的三個學科將獲豁免，還未進行考試的三個學科分數將不納入考試總分計算。

考慮到中三至中五學生需要選科及為公開考試作準備，中三至中五同學須於 7 月 13 日至 17 日完成考試後開始放暑假，

學生如於考試期間缺席考試，必須於 2020 年 7 月 22 日之前以書面形式詳述缺席原因。

2. 討論學年考試試卷及補課

為了減低受感染風險，討論學年考試試卷及補課將會於網上用 Zoom 進行，請按時間表及登入 Zoom。(中三至中五學生已於 7 月 15 日獲取有關時間表，中一及中二學生可於 eClass 個人郵箱獲取有關時間表。)如遇到技術困難，請致電 2576 1871 聯絡負責老師：郭威文老師(總負責老師)、李家輝老師、劉奕航老師，技術支援主任鄧浩光先生及尹彥文小姐。學校網頁亦上載了使用手冊及一段示範怎樣使用 Zoom 的影片讓學生參考。學生亦可按以上連結或二維碼獲取有關資訊。

3. 派發學年考試成績表及其他學習經歷報告

學生須按以下時間表分批回校領取成績表及其他學習經歷報告，同時他們亦須清空儲物櫃及帶走掛鎖。

領取成績表時間			
時間	2020 年 8 月 4 日	2020 年 8 月 5 日	2020 年 8 月 6 日
上午九時至中午十二時半	中一	中三	中五
下午一時至四時半	中二	中四	

4. 編班名單

學生的編班名單將張貼在學校的正門大堂、及上載到學校網頁，日期如下：

中四級：2020 年 7 月 31 日(星期五)

其餘各級：2020 年 8 月 26 日(星期三)

5. 訂購學生課本

學校將於暑假前派發 2020-2021 年度書單給所有同學，同學亦可以在學校網頁下載書單。

天利行書局有限公司將為各同學提供課本折扣和訂購課本服務，惟家長可自由選擇是否經此書店訂購課本或可到其他地方購買。

若家長有意經天利行書店訂購課本，請於 2020年8月7日(星期五)下午5:00前將填妥之「訂購表格」交到校務處的「訂購課本收集箱」；家長亦可於8月7日前到天利行位於佐敦、銅鑼灣或葵興之門市部交表。

關於本年度增設之網上訂購服務，學生必須使用自己的姓名及已預先編印在訂購表格上之**個人編號及密碼**於網上訂購。

家長或學生請於 2020年8月26日(星期三)上午9:00至下午1:00到本校付款及領取已訂購之課本。如選擇於門市部取書，家長須於 2020年8月20日(星期四)至2020年8月22日(星期六)，前往已選定之門市部付款及取書，逾期作廢。家長付款後，請保留收據以便將來查詢之用。

訂購學生課本之重要日期：

交表日期	7-8-2020 <u>(已更新)**</u> 下午5:00或以前 學校地下校務處收集箱	7-8-2020或以前 營業時間內前往指定分店
網上截止訂購日期 (如適用)	7-8-2020 <u>(已更新)**</u>	
付款及取書日期 (現金或EPS)	26-8-2020 上午9:00至下午1:00 (學校)	20-8-2020至22-8-2020 營業時間內前往指定分店

折扣優惠：

預訂	92折
不預訂	95折

6. 圖書館網上閱讀平台 (Literacy Pro Library)

為培養學生的閱讀興趣及習慣，並通過閱讀發展思維和發揮創意，學校圖書館為同學訂閱一個全新的網上閱讀平台。每位同學將擁有一個獨立的帳戶，且帳戶的登入資料將通過學校內聯網(e-Class)的電郵寄予各同學，同學可善用暑假增值自己。學校亦鼓勵家長與子女親子閱讀，為他們營造良好的閱讀氣氛，並進一步提升閱讀能力。

7. 暑期閱讀計劃 — 「書出知識—贈閱圖書」試行計劃 (2020)

為推廣閱讀風氣及鼓勵學生善用餘暇閱讀，教育局為本港小學及中學學生推出「書出知識—贈閱圖書」試行計劃。本校中一至中五所有同學將於暑假獲贈一本圖書(只限中文)，同學可於回校領取成績表當天領取。在此鼓勵同學用心讀完書本，養成良好閱讀習慣。同學亦須完成一個簡短閱書報告(閱書報告範本將連同圖書一同派發)，於九月開學後交回班主任。

8. 開學首三天安排 (9月1日, 2日及3日)

新學年將於2020年9月1日(星期二)開始，開學首三天的上課時間為上午8時15分至中午12時，學生必須穿著整齊夏季校服回校上學。

如學生未能於9月1日回校上課，煩請各家長儘早以書面形式向校方申請。

學校需要提早放暑假，老師及同學難免會感到失望和無奈。但疫情發展的急劇變化，實在難以預測。希望同學能放鬆心情、保持身心健康，並能在家中作適當的學習，待疫情發展較為穩定後，再一同迎接新學年的來臨。學校明白家長及同學都希望儘快知道新學年的安排，以作準備。教育局會與衛生專家及業界保持緊密聯繫，並因應疫情發展，儘快敲定並公布新學年的相關安排。

家長/監護人/學生應密切留意學校網頁及 eClass 家長應用程式，以獲取有關新學年的最新公佈。

在此祝願各位身體健康，生活愉快。

此家長信可於學校網頁(<http://www.seksswk.edu.hk/>)及 eClass 家長應用程式內查閱。